## CONFIDENTIAL

## 9 March 1961

MEMORANDUM FOR : Director of Logistics

Attention : Chief, Procurement Division

Through : Chief, Physical Security Division, 0/8

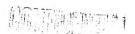
SUBJECT : Typewriter Procurement

1. We request that all electric typewriters procured in the future for use by the DD/P, at headquarters and in the field, have the following two features:

- a. Pica type.
- b. Paper carbon ribbon feed.
- 2. The desirability of these two features has been established by tests conducted by the Technical Services Division on equipment and material used in connection with our Central Retrieval System to determine typewriter requirements for producing the best photographic results.
  - 3. Justification for Pica Type:

The TSD tests show that Pica type is satisfactory. Although there are types superior to Pica for our purposes, these are not in common use and their adoption as our standard would probably present cover and field procurement problems.

- 4. Justification for Carbon Ribbons:
- a. Carbon ribbons provide consistantly good quality print for photographic purposes.



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- 2 -

- b. Under controlled conditions, cloth ribbons can give as good results as carbon ribbons. In actual use, we cannot assure these controlled conditions and therefore will obtain better results with the carbon ribbon, e.g.,
- (1) The typist's failure to change a worn ribbon is no longer a factor; and
  - (2) Type faces do not require cleaning as frequently.

c. Use of carbon ribbons will lessen the security hazard (and the inconvenience) of failing to remove and store once-used typewriter ribbons for overnight security. Reference:	d.	25X1
Assistant Executive Officer	1	25X1

DD/P

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Approved For Release 2006/10/17: CIA-RDP68-00140R000100140006-9

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FE 6890-EE-18-63 (1) Lypewitte, NP, electus
60 cy 110 volt, 13" awaye

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Approved For Release 2006/10/17: CIA-RDP68-00140R000100140006-9 Register Reg Voucher 02 EE 6805 - EE - 12 - 62 10/10/61 D IBM: Type style 21 25X1 10 6890-IU-316-62 10/23/61 **ILLEGIB** le H 11/7 NE 300 14-3238.62 11/4 Reg. called for else, franke (make not (NE/LOG) advised 25X1 Approved Forkels 2006 18217: CIA-RDP68-00 140R000100140006-9 25X1



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	NE	994B-NE-3554-61 61-22488	5/16
		Remarks: Change to type obje Coole 21 and paper carbor rilbon are ptable to mr Kirkpatnik	
	RI	994-B-RID-0238-61 61-2249	5/16
25X1		Remarko: Change of type style to Code 21, and paper carbon ribbon acceptable	5-/16

	TRANSMITTAL SLIP DATE 23 Jun 61
25X1	TO:
	2127 I REMARKS:  I'm returning your catalogues. The
05)/4	type faces we think most suitable for good photographic reproduction are:
25X1	
	both marked with paperclips in the catalog
25X1	FROM:
	ROOM NO. BUILDING Curie EXTENSION
	FORM NO . 241 REPLACES FORM 36-8 GPO : 1957—O-439445 (47)